

Common Spend Categories in Workday

Catering, Entertainment, Food and Hotels	
SC08623	Food Service
SC08624	Entertainment - Food, Beverage, Reception
SC08625	Entertainment - Other
SC08208	Food Supplies
SC08619	Meetings - Subsistence
SC08800	Hotel Conferences & Seminars
Computers, Software Licenses and Maintenance Agreements	
SC08235	Computer Hardware & Software Non-Capital
SC09427	UM-Owned Movable Capital Equipment
SC08551	Computer Maintenance Agreement
SC08226	Expendable Minor Equipment
SC08720	Licenses
Minor (Non-capital) Equipment	
SC08235	Computer Hardware & Software Non-Capital
SC08226	Expendable Minor Equipment
SC08877	Mobile Phones
Capital Equipment	
SC08880	Non-UM-Owned Movable Capital Equipment
SC09427	UM-Owned Movable Capital Equipment
Furniture	
SC08226	Expendable Minor Equipment
SC09427	UM-Owned Moveable Capital Equipment
Printing	
SC08229	Photocopy, Publishing, & Printing Supplies
SC08122	Printed Patient Forms
Services	
SC08172	Service Contracts
SC08105	Consulting Fees
SC08811	Other Outside Services
Sc08754	External Translation Services
SC08103	Advertising - Other
SC08823	Rental - Other
SC08543	Repairs and Maintenance (Not Facilities Related)
SC08047	Managed Equipment Maintenance
SC08036	Lab Services
Supplies and Consumables	
SC08200	Chemicals
SC08218	Clerical Supplies
SC08234	Gas Cylinders
SC08219	Instructional Supplies
SC08227	Promotional Materials
SC08255	Technical Supplies - Lab related (Test tubes, beakers, etc.)
SC08250	Technical Supplies - Optics / Plastics / Surgical Supplies
SC08254	Technical Supplies - Scientific Instruments
SC08251	Technical Supplies - Drugs
SC08225	Technical Supplies - Other
SC08203	Equipment Supplies (Other than for Cleaning/Housekeeping)
Miscellaneous	
SC08818	Publication Costs
SC08802	Subscription Fees

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SC08803	Dues and Memberships
SC08721	Freight and Delivery Costs