SAFAC 2019-2020
GUIDELINE CHANGES

The SAFAC 2019-2020 guideline changes are intended to redistribute Student Activity Fee funds to more equitably and holistically benefit the entire student body and avoid overspending. Funds will be shifted toward activities that benefit more members of the University of Miami community per dollar spent.

FUNDING GUIDELINES:
- SAFAC reserves the right to deny a request if a similar, less expensive option is readily available.
- SAFAC funding may only be used for undergraduate University of Miami students who have paid the Student Activity Fee.

GENERAL EXPENSES:

COACHES/INSTRUCTORS
- SAFAC will fund up to $500 per year for coaches/instructors for Federation of Club Sports and Performing Arts organizations (increased from $400).

COSTUMES, PROPS, AND SETS
- SAFAC will fund up to $2,500 per year for costumes, costume jewelry, props, and sets for performances if relevant to the purpose of the organization (combined costumes and props, added sets, and increased from $2,200).

DUES
- SAFAC will fund up to $3,000 per year for chapter or league dues to national, state, or regional governing bodies if deemed necessary for student organizations to operate on campus (new cap).

DECORATIONS
- SAFAC will fund up to $750 per year for decorations and decorative lighting for events and activities (increased from $700, added decorative lighting).

ENGINEERING PROJECTS
- SAFAC will fund up to $5,000 per year for projects for engineering organizations (decreased from $15,000).

ENTERTAINMENT/SPEAKER FEES
- SAFAC will fund up to $4,000 per year for entertainment and speaker fees (increased from $3,500).
- Entertainment will not be funded for off-campus events.

EVENTS
- SAFAC will fund up to 10 events per year for all organizations (removed league minimum exception).

EVENT PRODUCTION
- Production costs will be defined as stage rentals, sound equipment, stage lighting, and associated labor required to put on an event (expanded definition).
- SAFAC will fund up to $30,000 per year for production, with no more than $15,000 for any individual event (decreased from $40,000 per year, no more than $20,000 per event).
- SAFAC will not fund production for organization banquets.

T-SHIRTS
- SAFAC will fund up to 150 T-shirts per year at a rate of $5 per person (decreased from 250 T-shirts).
VENUE RENTALS (new guideline)
- SAFAC will fund up to $10,000 per year for venue rentals and facilities for organization activities/events that cannot take place in the Shalala Student Center or Herbert Wellness Center.
- When determining whether to provide funding for off-campus venue rentals, SAFAC will consider whether a less expensive, equivalent venue is available on campus.
  - On-campus venues includes the Watsco Center, Cosford Cinema, Newman Alumni Center, Frost Music School, Rathskeller, and Dooly Memorial Classrooms.
- For off-campus venues, every $1,000 spent toward the Venue Rentals cap will count as one of the organization’s 10 events event up to the 10-event maximum.
- Documentation must be provided that demonstrates that the activities cannot be accommodated by the Shalala Student Center or Herbert Wellness Center.
- Venue rentals may include miscellaneous charges such as facilities, labor, and service fees.

TRAVEL:

NUMBER OF ATTENDEES
- For conferences, SAFAC will fund travel for up to four people per conference (SAFAC will no longer fund stacked conferences).

HOTELS/LODGING
- SAFAC will fund up to 5 nights for any individual trip (decreased from 7).

REGISTRATION FEES
- SAFAC will fund up to $100 per person for individual registration fees for events (decreased from $125).

TRANSPORTATION
- SAFAC will fund up to $150 per person for airfare (decreased from $200).
- SAFAC will fund mileage at a rate of $0.30 per mile (decreased from $0.545 per mile).

REQUESTS NOT FUNDED:
- Dunk Tanks
- Individual/personal certifications or licenses
- Motorized Vehicles
- Photo Booths