

SAFAC 2023-2024 GUIDELINE CHANGES



The SAFAC 2023-2024 guideline changes are intended to redistribute Student Activity Fee funds to more equitably and holistically benefit the entire student body and avoid overspending. Funds will be shifted toward activities that benefit more members of the University of Miami community per dollar spent. Additionally, the committee sought to include wider ranges of organizations in relevant funding categories. *Formalization of many internal policies was also one goal of this year's changes.*

FUNDING PRINCIPLES (EXPANDED)

- University of Miami staff, alumni, faculty, students, or other University of Miami community members may not be paid directly as entertainment unless contracted under an external company. Self-owned companies by active University of Miami community members – students, faculty, staff – will not be considered an external company. Community members will be defined as individuals that would have direct financial benefit by conducting business with the University.
- Alongside the treasurer who takes lead on the budget presentation, SAFAC allows the president and an additional executive board member for support. Presentations should be limited to 5 minutes

EVENTS (REMOVED)

- SAFAC will fund a maximum of 2 conferences per year.

DECORATIONS (CAP INCREASE)

- SAFAC will fund up to \$1,000 per year for decorations and decorative lighting for events and activities. *(cap increased from \$800 to \$1,000)*

FOOD (CAP INCREASE)

- SAFAC will fund up to \$7 per person up to 150 engage members for food and food-related items. *(cap increased from \$5 per person to \$7 per person and from a maximum of 100 engage members to a maximum of 150 engage members).*

MARKETING AND PROMOTIONAL ITEMS (NEW CATEGORY ADDED)

- SAFAC will fund up to \$1,000 for items intended for external promotion and bring awareness to the organization's guiding principles.
- SAFAC will consider customizable items such as banners, tablecloths, etc. or any item that showcases the organization and their logo
- Organizations may request professional printing necessary for the success of their organization.

PRODUCTION (EXPANDED)

- SAFAC will not fund production for organization banquets. A banquet will be defined as a formal, celebratory event primarily within the organization that contains an element of food.

SAFETY & SECURITY (category name changed from SAFETY to SAFETY & SECURITY)

- SAFAC will fund up to \$10,000 per year for security (as deemed necessary by UMPD), emergency medical personnel, medical staff, parking staff, and the fire department, and other mass safety related costs. *(expanded)*

UNIFORMS (EXPANDED)

- SAFAC will fund uniforms in the event that they required in order to compete. Without the funding of these items, the organization will not be able to safely compete.

VENUE RENTALS (EXPANDED)

- In the event that these spaces are able to accommodate the activities at a different date or time of the originally submitted request, documentation must be provided to clarify why the event must take place at the date and time specified.

TRAVEL GUIDELINES

- A maximum of 2 conferences will be funded per year. *(removed)*
- Local travel, including transportation or overnight stay at a destination within 50 miles of the University of Miami (Coral Gables campus), will not be funded. *(expanded)*

NUMBER OF ATTENDEES (REMOVED)

- For conferences, SAFAC will fund travel for up to four people per conference, for a maximum of 2 conferences (virtual conferences will not be counted towards this limit).

HOTELS/LODGING (CAP INCREASE)

- SAFAC will fund up to \$200 per night for each hotel room. *(cap increased from \$150 to \$200 per room)*

HOTELS/LODGING (ROOM CAPACITY DECREASE)

- For funding purposes, room capacity will be defined as two same-gender students per room. *(room capacity decreased from 4 same-gender students to 2 same-gender students per room)*
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REQUESTS NOT FUNDED

REMOVED

- Professional printing
- Promotional merchandise such as mugs, hats, keychains, etc.
- "Name tags" as an example for personal items

ADDED

- Items used for or associated with tailgates such as water coolers, cooking grills, etc.
- Membership fees such as Herbert Wellness Center fees for individuals, Certification fees, etc.
- Taxes
- Travel for and events centered around the purpose of networking